**PRMWC Board Meeting 5/16/18**

1. **Old Business** 
   1. New Bookkeeper, Carol has been hired and is working out well as an independent contractor
      1. Process change - Per Carol, other water companies have CFO writing checks to eliminate the need to scan and send documents to bookkeeper.
      2. PRMWC to start writing checks to simplify our process
   2. Website Update
      1. Jude has login info and will start uploading board approved minutes
   3. Bank account update
      1. Community First Account in process
      2. CitiBank account to close
   4. Bylaws
      1. Revision consult possible with UCD law school clinic
         1. Renter omission
         2. Member certificates need to get submitted to recorder’s office
            1. Mary has ordered Certificates; pending arrival this week.
2. **New Business**
   1. Report on Individual Meters
      1. Per Sonoma County Groundwater Sustainability Plan and California Department of Water Resources PRMWC will need a sustainability plan. Likely meters will be involved or required.
      2. Per Keith R., meters will cost about $1,000 per household.
      3. Action Item: Need quote / resources for meter costs per household
   2. Update on Volunteers for maintenance items
      1. Thank you to Jim, Todd, and Ray for maintenance done
         1. Hire electrician to convert 220 to 110 for lighting
         2. August Well Cleaning Volunteers
            1. Ask Charlie J if he knows what’s needed for well cleaning
            2. Paul W. willing to help
            3. Jim B willing to help
         3. Mary C to get estimates to repair roof and dry rot
   3. Potluck at Jim and Elaine’s
      1. 2 pm Potluck
      2. Jude to draft notice for August meeting
   4. Budget and Financial Update
      1. Pending
   5. Len & Lela Gurtovoy water usage
      1. Mary Clarified home use
      2. Harvest pending and they’re happy to share
   6. Member Forum
      1. Lab testing fee questions - need itemized point of reference to pursue.

MEETING ADJOURNED 7:14PM