

Park Royal Mutual Water Company
Annual Member Meeting
August 24, 2019
Prmwc.weebly.com

Meeting called to order: 2:15 p.m.

Present: Mark Heydon, Tony & Alexandra Gonzalez, Kristen Tantarelli, Mary Criquet (Brad), Keith & Janet Roark, Amy Weggeman, Lucy Sylva, Connie Freeman, Erin Fender

Approval of Minutes from 5.15.19

- Motion from Mary C.
 - Second from Amy W.
 - One abstention
 - Vote: Motion approved

New Items

Cleaning

- 2018 cleaning was storage tank only.
- Keith R. advised safety precautions for pressure tank cleaning, plus consideration for new gasket.
- Visual inspection of pressure tank prior to 2018 indicated acceptable condition.
- Sub-Committee: Brad will collect bids for cleaning of pressure tank and storage tank
 - Report due next meeting (October)

Pump house repair

- Two bids presented (\$900 & \$7,000)
- Requested action from members - send scope of work to members via email (include electrical bracing)
- Kristen T. will collect 3rd bid
- Brad will collect quote for metal building w/electrical rerouting
 - Report due next meeting (October)

New Repair News

- Reported by Keith R., check valve broken July 2019
- Sub-Committee: Mark H. creating repair maintenance schedule for all current equipment
 - Mary C. to provide historical info
 - Report due next meeting (October)

Weed Abatement

- Tony Gonzales volunteered to weed whack.
- Kristen T. & Tony G. coordinating access

Financial Open Discussion

- Invoice language suggestions:
 - Reduce size of warning
 - Indicate billing schedule
 - Include info about water use for whole community
 - Motion from Keith R. to include weekly perious use for past 2 years printed in each bill.
 - Motion did not receive a second

Financial Report

- Savings - \$21,417, Checking - \$8,702, CD - \$11,042 = \$ 41,161
 - Motion from Lucy S. to table financial report to the next meeting pending more info
 - Keith R. seconds
 - Vote: motion approved
- Members requesting balance sheet and profit & loss
- Motion from Keith R. 2 year simple audit of books from bookkeeper
- Amendment from Lucy S. send to members via email 2 weeks prior to next meeting
- <Mark, did you catch what happened next?>
- Board action: Mary will email Fiscal year end 5/31/19 reports to members

Board Elections

- Open discussion about board positions, responsibilities and history
- Motion by Mary C. to elect three board members (Keith R., Kristen T. & Erin F.)
 - Lucy S. seconds
 - Vote: motion approved

***Dues Increase discussion moved to bottom of agenda**

By Laws

- Specific discussion re: last sentence of 9.2, maintenance fees for non-connected lots.
- Lucy S. requesting specific statement about non-connected lots requiring a fee, eliminating ambiguity of executive committee.
- Mary will follow up with attorney regarding clarity for one vote, one fee.
- Motion by Mark H. to table bylaw discussion
 - Lucy S. seconds
 - Vote: motion approved

Motion by Mark H. to adjourn

Lucy S. seconds

Vote: motion approved

Adjourn 4:10 p.m.

Agenda

1. Equipment cleaning
2. Shed repairs
3. Weedwhacking
4. Financial report fiscal year end 5-31-19
5. Election of new board members
6. Dues increase
7. Brief discussion of new By-Laws