

Park Royal Mutual Water Company (PRMWC)  
Board of Directors Meeting Minutes  
& Annual Community Meeting

WHEN: **Sunday, August 28, 2022**

Board meeting from 3:30 to no later than 5pm

**Annual Community will begin by 5pm** at the latest

All Park Royal Community Members are more than welcome to attend the Board meeting. The Board meeting will be limited to no more than 1.5 hours and then the Community Meeting will begin (more informal and social gathering including children).

Since COVID is still a reality PRMWC will not be hosting a BBQ or Potluck. However, feel free to BYOB food and drink as well as chairs and shade.

WHERE: In the field next to the well

Called to order: 3:38 p.m.

Present: Fender, Tantarelli (Kristen), Roark, Peterson, Gurtrovoy, Willis (Annie), Weggenman, Andrew Willis (non-member guest)

#### Board Meeting Agenda

- Arsenic Compliance Order
  - Update: Sac State is still in process of providing our Technical Assistance.
  - There is a funding pause, however we are assured our project will still be funded (TA)
  - There are requests for bids and GHD Consultant has been selected to perform the feasibility study
  - Community advice is to use RO (Reverse Osmosis) or bottled water until a solution for the high arsenic issue is resolved
  - Report from Keith Roark (2021-2022 funding year)
    - Funding cycles are two years: 21-22, 22-23
    - 94 TA requests, typically need 100 per cycle
    - 37 moved to construction with funding (30 earmarked for this cycle)
    - \$47 million left in the funding pool, rolls to 22-23 (\$370 million)
    - 168 violations in “small” systems like ours (there are 1,000 in the state) Due to our size, we are considered a “disadvantaged” system

- Questions for the next Sac State call:
  - At what point (timeline) do we ask for implementation TA?
- Financial report
  - Reviewed billing cycle. Quarterly - in the slide deck
  - Cash on hand. Comparison of this year versus last year.
  - Checking account - recuperating \$ on equipment/building repairs
  -
- Update on New Connection/Membership
  - Discussing the timeline, expected connection Spring 2023. Water connection is part of building permit review with the Permit Sonoma
  - \$4,000 connection fee was contested by the lawyers during bylaw review in 2020, thus the current board has proceeded with a zero cost connection
  - Expectation is that a licenced plumbing contractor (not Class A) would connect to the box located on the property
  - Commentary from Keith Roark: interested in pre-plumbing new connection for future meter ease, following City of Santa Rosa standard.
    - Erin will follow up with Willowside about the language/policy of their water company and tabling this issue until next meeting
- Conservation of Water
  - In the slide deck provided.
  - Weeks made a mistake in the report for Jan and Feb. of 2022. Will be asking Weeks for another report
  - Leak in the neighborhood, water going into the ditch from the filtration system. If there is water in your ditch in August - something is wrong. Please fix it or ask for help
  - Keep an eye out around the neighborhood

Other business - leak near the well - \$692. From their truck pulled into the well site along with the tow truck recovery. Kristen following up with Weeks to contest the charge for the leak.

- Board nomination(s)
  - We are still in need of a 3rd Board member
  - Our water company is non-compliance
  - Erin (president) will be traveling out of the country in the spring
  - Erin will contact RCAC with question about assigning board member roles due to non-compliance

- Well cleaning/maintenance
  - Cleaning:
    - Need to schedule a cleaning. Last cleaning was 2020 (Fall)
    - Volunteers: Fender, Tantarelli, Willis (2)
    - Schedule for Saturday, October 29, 2022
      - Kristen to contact Weeks
  - Drain rock
    - Paul Weggenman volunteering to source drain rock and haul to well site

Next meeting: Monday, November, 14, 2022 6:30 location TBD

Adjourn: 4:47 p.m.

\* Public comment on agenda items will be limited to 3 minutes, directly following the Board discussion of said agenda item

\*\* Public comment regarding items not on the agenda will be limited to 3 minutes and will be at the conclusion of new business